

Advisory Committee Spring 2024 Meeting Minutes
Surgical Technology Program
Wednesday, April 17, 2024 4:30PM
Vernon College, Century City Center, Room 115

Members present:

Brianna Macias – Kell West Hospital
Alvita Foster – United Regional Healthcare
Dr. Jedidiah Grisel – Head and Neck Associates
Bonnie Beavers - Kell West Hospital
Kya Bergin – United Regional Healthcare
Katy Steinberger (OBO Marci) – United Regional Healthcare
Heather Cobb – Momentum Specialty Surgery Center
Jeremy Meadows – Community Member
Cami Thorton – Kell West Hospital
Bricelyn Rogers – Kell West Hospital
Cammi Teplicek – Vernon College Student

Vernon College Faculty/Staff:

Delayne Crow
Bettye Hutchins
Zachary Nguyen-Moore
Karen McClure

Members not present:

Pam Franklin – United Regional Healthcare
Marci Gilbert – United Regional Healthcare

Bettye Hutchins welcomed the committee to the Surgical Technology Spring Advisory Meeting and began the introductions.

Old Business/Continuing BusinessKya Bergin

Kya Bergin initiated the meeting asking the faculty, Delayne Crow, to review the Program Effectiveness plan. Delayne reviewed the document with the committee.

❖ Program Effectiveness Plan (PEP)

Delayne explained that the new core curriculum was to be completed by August 1st, 2024. He had the entire core changed in January of 2024. The new core curriculum will be fully implemented for the 2024-2025 surgical technology class.

Kya Bergin asked the committee if there were any further discussion or recommendations. Hearing none the meeting moved forward.

New BusinessKya Bergin

Kya Bergin asked Delayne Crow to review the handbook changes.

❖ **Approve Program Handbook**

Delayne Crow reviewed the only change in the handbook reflecting the increase in program cost added for the student clinical onboarding cost at United Regional. The Program discussed and decided to leave in the face piercing guidelines for 2024-2025 class. Per recommendation from ARC, Delayne added a natural disaster plan as well. Brianna Macias made the motion to approve the handbook as presented, Bonnie Beavers seconded, the motion passed.

Kya Bergin asked the committee for further discussion, hearing none the meeting moved forward.

❖ **External learning experiences, employment, and placement opportunities**

Delayne reviewed the clinical site locations with the committee. The committee discussed local employment. United Regional has seven (7) opening in Surgery. Momentum has one (1) fulltime ST position and one (1) SPD. Employers present want the students to start applying ASAP to begin their interview process.

No further discussion, Kya Bergin moved forward.

Kya Bergin asked faculty member, Delayne Crow, to review his professional development.

❖ **Professional development of faculty and recommendations**

Delayne reviewed his professional development, he attended the AST Educators Conference in February 2024 for educator specific continuing education required by program accreditation. He will be attending the AST National Conference in May 2024 for CST specific continuing education.

Kya Bergin asked the committee for further discussion or recommendations for Professional Development. Hearing none the meeting moved forward.

Kya Bergin asked the faculty member, Delayne Crow, to review the following information with the committee.

❖ **Promotion and publicity (recruiting) about the program to the community and to business and industry**

Delayne asked that Bettye Hutchins review promotion and publicity about the program. Bettye Hutchins reported the allied health brochures are newly updated and Tracy Catlin distributes both the brochures and surgical tech flyers at all events, including the high school contacts. Vernon College is currently updating all of the allied health programs individual program videos and posters.

Kya Bergin asked the committee if there were any further discussion, hearing none the meeting moved forward.

Kya Bergin asked the faculty member, Delayne Crow, to review the following information with the committee.

❖ **Review program outcomes (Graduate Survey and Employer Survey)**

Delayne reviewed the graduate and employer surveys with the committee members.

2022/2023 Graduate and Employer Surveys

Graduate Survey Data:

ARC/STSA Threshold: 85% satisfaction with a 50% return rate

Academic Year	18/19	19/20	20/21	21/22	22/23
Return Rate	100%	84%	91%	100%	100%
Satisfaction	100%	100%	100%	100%	100%

2022/2023 Class— 8 surveys sent with 8 returned

Employer Survey Data:

ARC/STSA Threshold: 80% satisfaction with a 50% return rate

Academic Year	18/19	19/20	20/21	21/22	22/23
Return Rate	90%	60%	70%	80%	86%
Satisfaction	100%	83%	100%	100%	100%

2022/2023 Class— 7 surveys sent with 6 returned

The committee was pleased with the returned responses the program received. Kya Bergin asked for a motion to continue current graduate and employer survey timeline and review process. Alvita Foster made the motion and Cammi Teplicek seconded. The motions passed unanimously.

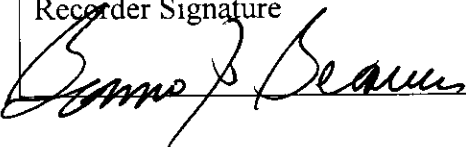
Kya Bergin asked the committee if there were any further discussion, hearing none the meeting moved forward.

❖ **Surgical Technology Student Association Activities**

Delayne discussed the STSA activities during the spring semester for fundraising to attend the Texas State Assembly Conference. Cammi Teplicek stated that the students learned a lot, and had a great time at the conference. She added the students sold popcorn, chili sticks, raffle tickets and attended Archer City's Christmas on the Square to sell merchandise. Several of the committee members asked why none of the fund-raising events were shared with any of the committee members or hospitals. The committee expressed their willingness to support the students and would love to be informed about the events. Karen McClure volunteered to take any products or tickets to the hospitals directly to include their participation.

❖ **Adjourn**

No further discussions or recommendations were made, Kya Bergin adjourned the meeting at 5:01PM

Recorder Signature 	Date 7-16-24	Next Meeting: Fall 2024
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